

MADISON COUNTY
PERSONNEL ACTION

Department JUSTICE COURT Employee Name JORDAN M. WALKER
Job title DEPUTY CLERK Employee SS # _____
Effective Date NOVEMBER 6, 2023

Hire

Full-time Part-time Temporary Hourly Salaried
Position: CRIMINAL DEPUTY CLERK new position or replacement if so, whom? _____
Rate of Pay \$ 17.50

- Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Approval of Elected Official or Department Head

Printed Name CHERYL HORN, JCC Signature  Date 10/13/2023

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department MCDC
Job title D/O
Effective Date 11-6-23

Employee Name Jalesa Nichols
Employee SS # _____

Hire

Full-time Part-time Temporary Hourly Salaried
Position: D/O new position or replacement if so, whom? _____

Rate of Pay \$ 17.56

Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Hester Signature [Signature] Date 10/30/23

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department MCDC
Job title D/O
Effective Date 11-6-23

Employee Name Ashley Jones
Employee SS # _____

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement If so, whom? _____

Rate of Pay \$ 17.56

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Husted Signature [Signature] Date 10/30/23

Forward to Administration for Paperwork Processing

Administrative paperwork

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Copy to Payroll	_____	_____
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department MCPC
Job title D/O
Effective Date 11-6-23

Employee Name Terrence Lowe
Employee SS # _____

Hire

Full-time ~~Part-time~~ Temporary Hourly Salaried
Position: D/O new position or replacement If so, whom? _____

Rate of Pay \$ 17.50

- Job references checked (If applicable)
- Background checked (If applicable)
- Driving Record checked (If applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Henry B. Husted Signature [Signature] Date 10/30/23

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department MCDC Employee Name Amanda Scott
 Job title D/O Employee SS # _____
 Effective Date 11-6-23

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: D/O new position or replacement if so, whom? _____
 Rate of Pay \$ 17.56

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Husted Signature [Signature] Date 10/30/23

Forward to Administration for Paperwork Processing

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MADISON COUNTY
PERSONNEL ACTION

Department MCDC Employee Name hannah woolsey
Job title D/O Employee SS # _____
Effective Date 11-6-23

Hire

Full-time Part-time Temporary Hourly Salaried
Position: D/O new position or replacement if so, whom? _____
Rate of Pay \$ 17.56

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Husted Signature [Signature] Date 10/30/23

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MADISON COUNTY
PERSONNEL ACTION

Department MCDC
Job title DIO
Effective Date 11-6-23

Employee Name Gary Snyder
Employee SS # _____

Hire

Full-time Part-time Temporary

Position: 47.56 DIO

Hourly Salaried

new position
or replacement

if so, whom?

Rate of Pay \$ 17.56

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____

To Position: _____

Rate of Pay \$ _____

Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Husted

Signature [Signature]

Date 10/30/23

Forward to Administration for Paperwork Processing

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**MADISON COUNTY
PERSONNEL ACTION**

Department MCDC Employee Name Wenella Davis
 Job title D/O Employee SS # _____
 Effective Date 11-6-23

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: D/O new position or replacement if so, whom? _____
 Rate of Pay \$ 17.56

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Husted Signature [Signature] Date 10/30/23

Forward to Administration for Paperwork Processing

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**MADISON COUNTY
PERSONNEL ACTION**

Department MCDC Employee Name Aarin Hancock
 Job title D/O Employee SS # _____
 Effective Date 11-6-23

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: D/O new position or replacement if so, whom? _____
 Rate of Pay \$ 17.56

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Husted Signature [Signature] Date 10/30/23

Forward to Administration for Paperwork Processing

Administrative paperwork

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MADISON COUNTY
PERSONNEL ACTION

Department MCDC
 Job title D/O
 Effective Date 11-6-23

Employee Name Marguerite Williams
 Employee SS # _____

Hire

Full-time Part-time Temporary

Position: 1756 D/O

Hourly Salaried

new position
or replacement

If so, whom? _____

Rate of Pay \$ 1756

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____

To Position: _____

Rate of Pay \$ _____

Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Husted

Signature [Signature]

Date 10/30/23

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department MCDC Employee Name Anntoya Jackson
 Job title D/O Employee SS # _____
 Effective Date 11-6-23

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: D/O new position or replacement if so, whom? _____
 Rate of Pay \$ 17.56

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Husted Signature [Signature] Date 10/30/23

Forward to Administration for Paperwork Processing

Administrative paperwork

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Copy to Payroll	_____	_____
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department MCDC
 Job title D/O
 Effective Date 11-6-23

Employee Name John Emerson
 Employee SS # _____

Hire

Full-time Part-time Temporary Hourly Salaried

Position: DD new position or replacement if so, whom? _____

Rate of Pay \$17.56

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeffrey B. Husted Signature [Signature] Date 10/30/23

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department County Administrator Employee Name Eva Ross Fields
Job title Receptionist/Receiving Clerk Employee SS # _____
Effective Date 11/6/2023

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ 19.00 Transferred from DHS

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham, County Administrator Signature  Date 10/30/2023

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name Lonnetta Justice
Job title Detention officer Employee SS # _____
Effective Date 11/06/2023

Hire

Full-time Part-time Temporary Hourly Salaried

Position: Detention officer new position or replacement if so, whom? _____

Rate of Pay \$ 17.56

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: N/A To Position: _____
Rate of Pay \$ N/A Rate of Pay \$ N/A

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- N/A
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeff Husted Signature [Signature] Date 10/27/2023

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____